

Third Vice President of Curriculum Job Description

The following are the current goals and responsibilities of this position.

Meet with the School and Central Office administrators to discuss their plans for changes to the substance and/or delivery of the various curricula within the Fairfield Public Schools. Communicate those changes to the body of the PTAC so delegates may report these back to their units. Act as the Councils voice in communicating parental concerns and other input back to the school's administration.

Be the link between the curriculum office and schools to recruit parent focus group volunteers to review curriculum documents for subject departments.

Provide co-curricular programs to both the elementary and secondary levels, including the continuation of the successful district wide 5th grade astronomy program and the development of a relationship for programming with the Fairfield History Museum.

Programs:

~ Yearly Astronomy Program for all 5th graders in all units (run by Crelin Creative www.bobcrelin.com , contact Suzanne Crelin Suzanne.crelin@gmail.com) This is the bulk of my budget at \$11,000 (\$1000/unit)

~April 2007 Joint program for both FLHS and FWHS 9th graders at FWHS. Author visit (James McBride, the author of *The Color of Water*, coordinated through the English dept curriculum coordinator) A one time program.

~November 2007 8th grade Primary Sources Workshop pilot program with 1 community at TMS with the Fairfield History Museum, (contact Christine Jewell, cjewell@fairfieldhs.org) This was coordinated with the Social Studies Curriculum coordinator, Jeff Burt, jburt@fairfield.k12.ct.us.

~May 2008 Primary Source workshop for interested AP US History classes (11th grade) at both high schools at the Fairfield History Museum (coordinated through history teachers and Christine Jewell at the museum)

Plans:

~Continuation of the astronomy program

~Expansion of the 8th grade and AP History (11th grade) programs with the History Museum. This year all of TMS 8th graders will participate. It is hoped that by next year this program can include all 8th graders in town and be a sustained, yearly program.