

PRESIDENT-ELECT'S DUTIES

- Perform all the duties of the President in the absence or incapacity of the President, or in the event of a vacancy occurring in the office of the President. In the event of a vacancy, Article VII, Section 15, Paragraph a, shall be the overriding rule;
- Preside at General Membership meetings of the Fairfield PTA Council, as hereinafter defined, at
 - the request of the President;
 - Perform such other duties as may be prescribed in these bylaws or directed by the President, prescribed by the parliamentary authority, the General Membership of the Fairfield PTA Council, and/or the Executive Board;
 - Coordinate, at the direction of the President, the work of the officers and committees of the Fairfield PTA Council in order that the Objects may be promoted;
 - Along with the President, assist in extending PTA work into all parts of the council PTA area, keeping it in harmony with the CTPTA plan;
 - Be a member *ex officio* of all committees except the Nominating/Search Committee;
 - With the President, approve the plans and coordinate the work of the officers and committees, as hereinafter listed in Article XI in order that the Objects of PTA may be promoted;
 - In addition to the President, be the only person who may speak on behalf of the Fairfield PTA Council unless others are instructed to do so by a majority vote of the Executive Board, or the General Membership of the Fairfield PTA Council who are present at a general meeting at the time that such a vote is duly called;
 - Not offer personal opinions as the views of the Fairfield PTA Council;
 - serve on the Budget Committee;
 - In conjunction with the Treasurer and the President, approve the payment of routine bills within the limits of the approved budget;
 - With the President, and with input from the Executive Board and the General Membership of the Council, set the goals for the Fairfield PTA Council;
 - Help to extend PTA work into all parts of the Fairfield PTA Council territory;
 - At all times, except where prescribed above, act in partnership with the President.